FSA and HSA Payroll

Interface Requirements Specification

# Cornerstone Home Lending

# Contact Information

## Customer Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
| **Denise Magee** |  | [DMagee@houseloan.com](mailto:DMagee@houseloan.com) |

## Vendor Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
| **JR Grubbs** |  | [JR.Grubbs@FMR.COM](mailto:JR.Grubbs@FMR.COM) |

## Integration Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Phone** | **Email** |
| **Lea King** |  | **lking@tekpartners.com** |

# Revision History

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Date | Version | Revision Description | Comments | Author |
| 1 | 12/31/2020 | 1.01 | Initial Draft |  | Lea King |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

# Customer Confirmation

HSA

1. **Vendor Name:**Fidelity
2. **Confirm Group or Plan Number:**

77277

1. **Will you have employees that are active in multiple component companies?**

☒ No ☐ Yes

1. **Are there any Employee Types, Pay Groups, Org Levels, etc. that need to be excluded?**

☒ No ☐ Yes

If Yes, please list field and values to exclude or include *(whichever is a shorter list)*:

Groups to exclude

1. **What kind of HSA Files would you like us to Create?**

|  |  |  |
| --- | --- | --- |
| **Type** | **Employees to Include** | **Notes** |
| ☒ **FSA and HSA** **Payroll** | Employees Active on Applicable Deduction Code | All pdheecuramt should send regardless if eecemptype = T |
| *This file will typically only include the Demographic information for Eligible Employees* | | |

1. **Please include the applicable UltiPro Deduction/Earning Codes for each that apply:**

|  |  |
| --- | --- |
| **Code** | **Desc** |
| HSAF | Family 2x |
| HSAF1 | Family 1x |
| HSAFE | Family Exec |
| HSAI | Individual 2x |
| HSAI1 | Individual 1x |
| HSAIE | Individual Exec |
| HSACF | Catch up Family 2x |
| HSCF1 | Family Catch Up 1x |
| HSCFE | Family Catch Up Exec |
| HSACI | Catch up Individual 2x |
| HSCI1 | Individual Catch Up 1x |
| HSCIE | Ind Catch Up Exec |
| R | Flex Med x2 |
| U | Flex Child x2 |
| V | Flex LTD x2 |
| 62 | Flex Med x1 |
| 72 | Flex Child x1 |
| 73 | Flex LTD x1 |

|  |
| --- |
| Note from client - We are set up to take deductions each payroll (x2) |
| or once a month on the 15th commission payroll (x1) |

# Mapping/Notes to Developer

File format – fixed length text

1 file but 3 sections on layout doc.

Header

FSA – see RAC record layout section

HSA – see 19H record layout section